

**Typefacial version 2.0**

**©1993 DAK**

Typefacial is the premier typeface viewing, categorizing, and printing utility. Choose from the following for help with specific Typefacial functions:

[Viewing and Comparing Fonts](#)

[Categorizing and Removing Fonts](#)

[Printing Font Lists](#)

[Updating and Refreshing Font Lists](#)

[About Typefacial](#)

## Updating and Refreshing Font Lists

Select **Refresh** from the **File** menu to erase all font list and category information, and re-read the list of installed fonts into the "**Normal**" list. This is relatively fast.

Select **Update** from the **File** menu to search the list of installed fonts for those names which do not appear in any of the lists, and add them to the "**Normal**" list. This will not remove those names which appear in the lists, but have been removed and do not appear in the list of installed fonts. Since this searches all the lists for each name, this is relatively slow, but appropriate when one or more fonts have been added to an already large collection that has been categorized.

## Printing Font Lists

Select **Print** from the **File** menu to open the **Print Font List** dialog box. This will print a formatted font list of one or more of the categories. Each font sample will be in the size and style (bold, italic, etc.) specified in the main window. Optionally, you can have **Print Category Heading**, which simply inserts the category name (Normal, Text, etc.) before each list that is printed. Selecting **Include Font Name** will insert the actual name of each font before its sample. The **Font Name** and **Category Heading** are both printed in the currently selected font in the main window, with the size specified by **Caption Text Size**. Select the desired categories (Normal, Text, etc.) to print, and press **Print** to start printing.

## Categorizing and Removing Fonts

The fonts in the main (Normal) font list can be moved to other lists, or categories. The other categories are:

- Normal:** the initial (main) list. Move all desired fonts from this list into the others.
- Text:** put fonts in here that can be used for body text, letters, documents, etc.
- Headline:** this is for larger, thicker (usually serif) fonts that are appropriate for headings and signs.
- Casual:** this is for casual, handwritten, or relaxed style fonts.
- Formal (fancy):** put formal, script, cursive, and calligraphic fonts here.
- Decorative:** this is for fun, complex, strange, specialized fonts.
- Symbols:** put all symbol, foreign language, and dingbats fonts here.

You can move a font from any list to any other list, by first selecting the desired font. Then either select the desired destination from the Move To menu, or drag the font name directly from the displayed list to one of the buttons (N, T, H, C, F, D, S). Press one of the category buttons to display the respective list.

Drag a font name into the pencil-eraser icon to remove it from the list without moving it to another. This does not, however, remove the font from the system. All category settings are saved in TYPEFACE.INI by selecting **Save** from the **File** menu, and are automatically restored when Typefacial is started.

## Viewing and Comparing Fonts

To view a font, simply select the desired typeface name from the displayed list, and look at the sample to the right. The attributes of the sample can be set from the floating Style box, where the buttons perform certain functions:

- ABC:** this inserts the entire alphabet, and then toggles between two different formats.
- Name:** this displays the name of the font in each selected typeface.
- Song:** this inserts the lyrics to a famous song into the sample box to show how it looks in normal text.
- B:** This toggles between **bold** and not bold.
- I:** This toggles between *italics* and non-italics.
- caps:** This toggles between normal and FULL CAPS display.

To switch between the available lists (categories), press the respective category button (N, T, H, C, F, D, S).

## **About Typefacial**

Typefacial was developed by David A. Karp in 1993 to be the easiest, fastest, and most effective way to view, categorize, and print available fonts. With the availability of thousands of public domain and shareware fonts, as well as those which come with Windows, and some of the better Windows applications. If you find Typefacial useful, please register.

Thank you,

David A. Karp

[Registration](#)

## Registration

Registration entitles you to free technical support, free updates of Typefacial forever, a way to communicate your ideas and suggestions to the author, and a clear conscience. Fill out the enclosed order form, and send it with \$14.00 US to:

D. A. Karp  
P. O. Box 20024  
Oakland, CA 94620

Internet Address:  
Daaron@ocf.Berkeley.EDU





